



**HOME OWNER'S ASSOCIATION ALTERATION APPLICATION (ARC)**

OWNER'S NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ PHONE: (\_\_\_\_) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ (Where approval will be sent to)

DESCRIBE IN DETAIL, TYPE OF ALTERATION AND MATERIALS TO BE USED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(IF MORE SPACE IS REQUIRED, PLEASE ATTACH TO THIS FORM. THANK YOU.)

An application requesting approval for any alteration which occurs outside the exterior walls of the building: **MUST BE ACCOMPANIED BY A COPY OF YOUR LOT SURVEY WITH A SKETCH INDICATING LOCATION, SIZE, AND TYPE OF CONSTRUCTION, ALL APPLICABLE CONTRACTOR PROPOSALS, AND ANY OTHER PERTINENT INFORMATION AS MAY BE NECESSARY.**

If approval is granted, it is not to be construed to cover approval of any County or City Code Requirements. A building permit from the appropriate building department is needed on most property alterations and/or improvements. The Architectural Committee shall have no liability or obligation to determine whether such improvement, alteration and addition comply with any applicable law, rule, regulation, code or ordinance.

As a condition precedent to granting approval of any request for a change, alteration or addition to an existing basic structure, the applicant, their hires and assigns thereto, hereby assume sole responsibility for the repair, maintenance or replacement of any such change, alteration or addition.

IT IS UNDERSTOOD AND AGREED THAT HARBORAGE ON BRADEN RIVER HOMEOWNERS ASSOCIATION, INC. AND SUNSTATE MANAGEMENT GROUP, et al, ARE NOT REQUIRED TO TAKE ANY ACTION TO REPAIR, REPLACE OR MAINTAIN ANY SUCH APPROVED CHANGE, ALTERATION OR ADDITION, OR ANY STRUCTURE OR ANY OTHER PROPERTY. THE HOMEOWNER AND ITS' ASSIGNS ASSUMES ALL RESPONSIBILITY AND COST FOR ANY ADDITION OR CHANGE AND ITS FUTURE UPKEEP AND MAINTENANCE.

OWNER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

OWNER'S SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ACTION TAKEN BY THE ASSOCIATION: Approve \_\_\_\_\_ Not Approved \_\_\_\_\_ Date: \_\_\_\_\_

**HOA Approvals good for 6 months from date of approval**

\_\_\_\_\_  
AUTHORIZED SIGNATURE(S) - THE HARBORAGE ON BRADEN RIVER HOMEOWNER'S ASSOCIATION

\_\_\_\_\_  
AUTHORIZED SIGNATURE(S) - THE HARBORAGE ON BRADEN RIVER HOMEOWNER'S ASSOCIATION

PLEASE SUBMIT TO: Sean@sunstatemanagement.com  
P:941.870-4920